

**NORWICH BOARD OF EDUCATION
Norwich, Connecticut**

**APPROVED MINUTES OF:
November 13, 2018
REGULAR BOARD MEETING – BOARD OF EDUCATION
KELLY MIDDLE SCHOOL COMMUNITY ROOM**

PRESENT: Dr. Yvette Jacaruso, Joyce Werden, Heather Romanski, Aaron Daniels, Dennis Slopak, Robert Aldi, James Maloney, Mark Kulos, and Patricia Staley.

ABSENT: None

STAFF: Abby I. Dolliver, Superintendent
Dr. Thomas J. Baird, Assistant Superintendent
Athena L. Nagel, Business Administrator
Jamie H. Bender, Director of Student Services & Special Education
Amber Rutigliano, Administrative Assistant to the Superintendent
Administrators, Principals and Teachers

MEDIA: The Day, WICH/WCTY

Dr. Yvette Jacaruso called the meeting to order at 6:00 p.m. and a quorum was declared.

Dr. Jacaruso asked Tricia Staley to lead the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION: Made by Robert Aldi (seconded by Mark Kulos) to approve the amended minutes of the October 9, 2018 meeting. Motion passed unanimously.

REPORT OF THE CHAIRPERSON:

Dr. Jacaruso reported on:

- NPSEF pasta dinner fundraiser at Billy Wilsons that raised \$700
- Visit to Norwich Transition Academy with Mark Kulos
- Uncas Parents Night on November 1st
- Veterans Day assembly at Stanton School with Joyce Werden

PUBLIC COMMENT:

None

REPORT OF THE SUPERINTENDENT:

Mrs. Dolliver reported on:

- Enrollment (including VLA enrollment)
- CAPSS award ceremony re-cap
- Accountability Index

- Alliance District (535,025 students in CT-221,880 of them in Alliance Districts)
- CAUS meeting
- School walk-throughs
- October 19th conference on trauma
- Dept. of Administrative Services-new data system access for Superintendents
- School Leadership award dinner with Peter Camp
- LIONS club-book donation
- Mahan School-McDonald's donation for grand re-opening
- Patrick Gauthier from American Ambulance-provided free training for school nurses
- Operation Warm (sponsored by Ivory Ella) for Stanton students-coat donation
- Adult Education site visit
- Adult Education updated program and enrollment numbers
- Family conference schedule update
- Cost of substitutes per day: \$2,000
- Mahan & Uncas kindergarten class visits to City Hall

DISTRICT IMPROVEMENT INITIATIVE/BUDGET EXPENDITURE COMMITTEE UPDATE

Dr. Thomas Baird, Athena Nagel and Jamie Bender:

Athena Nagel updated the Board on the October 29th Budget Expenditure meeting. She provided the Board with information pertaining to the General Fund projected savings. Tuition students for the 2018-2019 school year were discussed. At this time, there is a projected deficit of \$2.318 million.

Dr. Baird updated the Board on the 18-19 entitlement grants, the increased numbers in middle schools due to the likely return of students from out of district schools and the magnet cap sizes.

MOTION: Made by Dennis Slopak (seconded by Joyce Werden) to accept the Stanton School roof project 104-117RR as complete. Motion passed unanimously.

REPORT OF THE ASSISTANT SUPERINTENDENT

Dr. Baird reported on:

- Update on attendance data
- Suspension rates-decline in OSS rates
- Inter-district collaborative grant
- Curriculum Council meeting on October 29th
- New Curriculum Quality Rubric
- Bilingual, SIG, 21st Century and Title 1, 2, 3, 4 grants

COMMITTEES:

Policy Committee

Joyce Werden reported on the Policy Committee meeting that took place on October 24th. The hiring of certified staff and the DCF policy were discussed at length during the meeting. The next meeting is on November 28th at 4:00 pm in the central office conference room.

The following policies were presented to the Board for First Read:

- Policy #1000-Visitors and Observations in Schools
- Policy #1050-Non-Discrimination-Community/Board Operations
- Policy #4112-Non-Discrimination-Personnel
- Policy #4112.1-Plan for Minority Educator Recruitment
- Policy #4112.2-Employment Checks
- Policy #4112.4-Hiring of Certified Staff
- Policy #4112.5-Hiring of Non-Certified Staff
- Policy #4118.112(a)-Sex Discrimination & Sexual Harassment in the Workplace
- Policy #4116-Employees and Section 504
- Policy #4119-Reports of Suspected Abuse or Neglect of Children by School Employees
- Policy #4119.5-Suspected Abuse of Adults with Intellectual Disability
- Policy #5001-Child Sexual Abuse & Assault-Non-School Employees
- Policy #5121-Non-Discrimination-Students
- Policy #5145.5-Students-Sex Discrimination & Sexual Harassment

MOTION: Made by Robert Aldi (seconded by Dennis Slopak) to approve the following policies for deletion. Motion passed unanimously.

- 3516.33(a)-Accident Prevention & Reporting First Aid
- 4100(a)-Certified Personnel-General Policy
- 4117.4(a)-Suspension
- 4117.2-Resignation
- 4118.3-Duties of Personnel
- 4118.3(a)-Duties of Personnel-Teachers
- 4120-Temporary Personnel
- 4121-Substitute Teachers
- 4126-Continuing Education for Certified Professional Employees
- 4132-Publication or Creation of Materials
- 4133-Travel-Reimbursement
- 4137/4237-Non-school Employment
- 4151/4251-Short-term Leaves
- 4151.1/4251.1-Personal Illness & Injury Leave
- 5000-Concept & Roles in Student Personnel
- 5112(a)-Ages of Attendance
- 5113-Attendance & Excuses-Written Excuses
- 5124-Reporting to Parents/Guardians
- 5126-Awards for Achievements
- 5131.2-Classroom, Hall & Ground Conduct
- 5131.5-Vandalism
- 5132-Student Dress Code
- 5134-Bring Your Own Device
- 5139.9-Gang Activity or Association
- 5131.911(a)-Hazing/Bullying
- 6113-Released Time
- 6114-Emergencies and Disaster Preparedness

- 6114.6-Inclement Weather
- 6121-Non-discrimination: Instructional Program
- 6164.12-Instruction on Acquired Immune Deficiency Syndrome (AIDS)

Transportation Committee

Athena Nagel reported that First Student has been busy with administrative tasks including calculating excess costs as well as Medicaid and homeless reimbursement information.

Leadership Evaluation Committee

Joyce Werden reported on the timeline changes and she discussed Attorney Anne Littlefield's summary of next steps based on feedback from the Board's self-evaluation workshop. Next steps have not been discussed yet and they would like feedback from the entire board. The Superintendent will present her self-assessment to the Board for the December meeting.

School Facilities Committee

Tricia Staley reported that the survey has been finalized and will be active in time for family conferences.

LIAISONS:

Integrated Day Charter School Liaison

Joyce Werden reported that the IDCS is in the process of planning the agenda for their Board retreat. They are interested in Norwich's board self-evaluation process.

Otis Library Liaison

Yvette Jacaruso reported that the 2018 O'tis a Festival will take place on Saturday, November 17th from 10am-3pm. There are 5 "celebrity parkers" from NPS that are volunteering their time.

NFA Liaison

Al Daniels reported on NFA's Teacher of the Year and their Honors Program. He is looking into finding out how many Norwich students participate in the Honors Program. Lillian Lorenzo, a former NPS student, is this year's MLK scholarship recipient. NFA offers a marine science program and is now offering a manufacturing and job skill track for students.

BOARD REPORTS:

Mark Kulos, Yvette Jacaruso, Al Daniels, Abby Dolliver and Tricia Staley are attending this year's CABE/CAPSS Convention.

Heather Romanski reported that she attended Moriarty Magnet school's Book Bingo.

EXECUTIVE SESSION

MOTION: Made by Joyce Werden (seconded by Al Daniels) to go into Executive Session. Motion passed 8-0.

The Board went into Executive Session at 7:45 pm.

Dennis Slopak left the meeting at 8:27 pm.

The Board returned from Executive Session at 8:41 pm. There were no votes take in Executive Session.

MOTION: Made by Robert Aldi (seconded by Al Daniels) to adjourn the meeting. Motion passed unanimously.

The meeting was adjourned at 8:41 p.m.

Respectfully submitted,

Heather Romanski

Heather Romanski,
Secretary