



NORWICH BOARD OF EDUCATION
Norwich, Connecticut

REGULAR BOARD MEETING
AGENDA
October 18, 2016

5:30 P.M.

Kelly Middle School
Community Room

MISSION STATEMENT

"The Norwich Public Schools will provide each student a rigorous, effective teaching and learning environment where equity is the norm, excellence is the goal, student health and safety is assured."

VISION STATEMENT

To enable each child to reach his/her full potential.

I. SALUTE TO THE FLAG

II. MINUTES

- Approval of the September 13, 2016 minutes.

III. REPORT OF THE CHAIRPERSON~Aaron Daniels

IV. PUBLIC COMMENT

V. REPORT OF THE SUPERINTENDENT

- 2017 Teacher of the Year: Jessie Wraichette
- Enrollment (Attach. #1)
- School Profiles-ESOL/Bilingual Programs 2016-2017 (Attach.#2)

VI. DISTRICT IMPROVEMENT INITIATIVES~Dr. Thomas Baird

- District Improvement Plan (Attach.#3)

VII. GRANT UPDATES

VIII. A. COMMITTEES

Teacher Evaluation/Professional Learning Committee~ Kevin Saythany & Dr. Thomas Baird

Policy Committee~Joyce Werden & Abby Dolliver

- Model Policy Recommendations August & September 2016 (Attach.#4)
- First Read: Policy#4118.112(a)-Sex Discrimination & Sexual Harassment-Personnel (Attach.#5)
- First Read: Policy#5143-Administration of Student Medications in the Schools (Attach.#6)
- First Read: Policy#5131.8-Bullying Prevention & Intervention Policy (Attach.#7)
- First Read: Policy#5141.3-Administrative Regulations Regarding Health Assessments/Screenings (Attach.#8)

AGENDA

October 18, 2016

- First Read: Policy#5141.31-Administrative Regulations Regarding Immunizations (Attach.#9)
- First Read: Policy#5135-Physical Activity and Student Discipline (Attach.#10)
- First Read: Policy#5145.5-Policy Regarding Sex Discrimination & Sexual Harassment-Students (Attach.#11)
- First Read: Policy#6155-Curricular Exemptions (Attach.#12)
- First Read: Policy #1331-Prohibition of Smoking/Smoke Free Environment (Attach.#13)
- First Read: Policy #1330 & 1330(a)-Use of School Facilities (Attach.#14)
- First Read: Policy#4118-Prohibition of Recommendations for Psychotropic Drugs (Attach.#15)

Budget Expenditure Committee~ Yvette Jacaruso & Athena Nagel

- Appropriation Transfers

Transportation Committee~Angelo Yeitz & Athena Nagel

Facilities Review Committee~Dennis Slopak & Angelo Yeitz

B. LIAISONS

Children First/School Readiness Liaison~Joyce Werden

Integrated Day Charter School Liaison~Joyce Werden

Otis Library Liaison~Yvette Jacaruso

LEARN Liaison~Susan Thomas

IX. BOARD REPORTS

X. EXECUTIVE SESSION

Pursuant to CT General Statute 1-200, members of the Board of Education move to go into Executive Session for discussion regarding contract negotiations, workers' compensation settlement, attorney client privileged information as well as the Superintendent's evaluation. The Superintendent of Schools, Abby I. Dolliver and the Business Administrator, Athena Nagel will be asked to participate for some or all of the Executive Session at the request of the Board of Education.

NORWICH BOARD OF EDUCATION

NON-AGENDA

October 18, 2016

REPORTS

Monthly Out of District Special Education Report

Monthly Object Summary Report #10

Special Education Contracted Services & Tuition Report

PERSONNEL

APPOINTMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
Ashlee Simonka	Grade 1/Stanton	\$55,200/MA4	9-21-2016
Tiffany Bucko	Reading Int./Veterans	\$53,214/MA3	10-11-2016
Ruth Stewart-Curley	TESOL/Hunt & Weq	\$87,085/6 th /12	TBD

OUT OF DISTRICT PLACEMENT REPORT

October 2016

Overview

One hundred and sixteen students are currently enrolled in programs out of the Norwich Public School District. (One of these is an out of town tuition student). In addition to these students:

Twenty-six students are enrolled at Hickory Street School (HSS). (One of these is an out of town tuition student).

Twenty-four Special Education students are enrolled at Parent Choice School programs.

Nineteen Special Education students are enrolled at the Norwich Transition Academy. (Four of these are out of town tuition students).

Seventeen students currently have 504 Plans managed by the Special Education Department.

Outside agency placements impacting the OOD roster:

One student formally at Children's Center was reunified with parent and moved to Bradley School.

One student attending Hopewell School is no longer Norwich Nexus.

A student attending Project Genesis without nexus was placed in Norwich.

A student who was at VLA at the end of last year was placed at the Cable Ed & Voc. Center at CT Junior Republic.

A student was placed at Raymond Hill School by an outside source.

NPS initiated changes to the OOD roster

One student attending a Norwich Elementary School was moved to the Bradley School.

One student already attending Bradley was left of list last month.

One student from a Norwich Elementary School was placed on a diagnostic placement at Bradley School while being evaluated for Sped. Services.

One student at the Eastconn Autism program has been placed on homebound instruction pending new placement.

Two students from elementary schools were placed on homebound instruction until new placement is determined.

One student who moved to Norwich was placed at the LEARN Lillie B. Haynes Program.

A student who moved to Norwich was placed at Joshua Center Northeast.

A student from VLA was placed at Joshua Center Thames Valley.

A student attending Joshua Center Thames Valley was left of list last month.

A student attending Sharp Training moved to the NTA program.

A student was accepted at RMMS as a parent choice placement.

A student was accepted at Nathan Hale as a parent choice placement.

A student already attending New London Science and Tech H.S. moved to Norwich.

A 504 plan was developed for a student at RMMS.

NPS students exiting Out of District programs:

Two students attending ASD moved out of Norwich.

A student attending NTA moved out of Norwich.

Norwich Public Schools

Object	ORIG APPROPRIATION	TRANSFER	REVISED APPROP	YTD CREDIT	YTD EXPENDED	ENCUMBERED	BALANCE	%EXP
Object 111	SALARIES, CERTIFIED	\$17,465,888.28	\$0.00	\$17,465,888.28	\$0.00	\$1,657,968.25	\$667,447.30	96.18%
Object 112	SALARIES, SUPPORT	\$5,319,408.20	\$0.00	\$5,319,408.20	\$0.00	\$784,360.93	\$192,200.51	96.39%
Object 121	TEMP PAY CERT PERSONNEL	\$415,000.00	\$0.00	\$415,000.00	\$0.00	\$18,589.20	\$396,410.80	4.48%
Object 122	TEMP PAY SUPPT PERSONNEL	\$254,000.00	\$0.00	\$254,000.00	\$0.00	\$18,449.72	\$235,550.28	7.26%
Object 200	POST EMPLOYMENT BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Object 201	BLUE CROSS/MAJ.MEDICAL	\$6,446,213.19	\$0.00	\$6,446,213.19	\$17,788.01	\$1,620,054.22	\$4,836,866.98	24.97%
Object 203	LIFE INSURANCE	\$34,201.99	\$0.00	\$34,201.99	\$0.00	\$9,455.83	\$24,746.16	27.65%
Object 204	UNEMPLOYMENT COMPENSTN	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$26,095.71	\$0.00	100.00%
Object 205	WORKER'S COMPENSATION	\$100,000.00	\$0.00	\$100,000.00	\$22,719.94	\$0.00	\$122,719.94	-22.72%
Object 206	CITY RETIREMENT PLAN	\$663,957.00	\$0.00	\$663,957.00	\$0.00	\$165,051.75	\$498,905.25	24.86%
Object 207	FICA EMPLOYER'S SHARE	\$1,025,000.00	\$0.00	\$1,025,000.00	\$0.00	\$141,716.71	\$883,283.29	13.83%
Object 208	SEVERANCE PAY	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$10,462.25	\$89,537.75	10.46%
Object 209	MEDICARE REIMBURSEMENT	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$7,359.90	\$2,640.10	73.60%
Object 322	PROF DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Object 323	CONTRACT.HEALTH SERVICE	\$717,700.00	\$0.00	\$717,700.00	\$0.00	\$76,659.14	\$275,147.02	61.66%
Object 330	PROFESSIONAL SERVICES	\$203,400.00	\$0.00	\$203,400.00	\$0.00	\$25,681.27	\$117,377.71	42.29%
Object 333	CONTR TRANS-FIRST STUDENT	\$3,673,122.00	\$0.00	\$3,673,122.00	\$0.00	\$0.00	\$3,673,122.00	0.00%
Object 410	PUBLIC UTILITIES	\$864,848.60	\$0.00	\$864,848.60	\$0.00	\$129,992.80	\$1,170.78	99.86%
Object 411	LEASE/PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Object 431	CONTRACT REPAIRS BLDGS.	\$190,955.00	\$0.00	\$190,955.00	\$0.00	\$27,838.09	\$115,159.81	39.69%
Object 440	RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Object 510	SPED CONTRACTED TRANS	\$2,043,000.00	\$0.00	\$2,043,000.00	\$0.00	\$258,699.17	\$0.00	100.00%
Object 511	FIELD TRIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Object 520	PROPERTY INSURANCE	\$347,278.00	\$0.00	\$347,278.00	\$0.00	\$0.00	\$347,278.00	0.00%
Object 521	LIABILITY INSURANCE	\$293,122.01	\$0.00	\$293,122.01	\$0.00	\$0.00	\$293,122.01	0.00%

OBJECT SUMMARY

Norwich Public Schools

Object	DESCRIPTION	ORIG APPROPRIATION	TRANSFER	REVISED APPROP	YTD CREDIT	YTD EXPENDED	ENCUMBERED	BALANCE	%EXP
Object 530	TELEPHONE	\$145,632.00	\$0.00	\$145,632.00	\$0.00	\$16,020.58	\$40,251.96	\$89,359.46	38.64%
Object 531	ADVERTISING	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$635.00	\$0.00	\$9,365.00	6.35%
Object 532	METERED POSTAGE	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$15,301.70	\$0.00	\$9,698.30	61.21%
Object 560	TUITION PAYMENTS	\$29,283,028.33	\$0.00	\$29,283,028.33	\$0.00	\$3,885,678.15	\$12,301,451.58	\$13,095,898.60	55.28%
Object 580	REIMBURSABLE EXPENSES	\$30,900.00	\$0.00	\$30,900.00	\$0.00	\$4,760.74	\$3,555.54	\$22,583.72	26.91%
Object 590	OTHER PURCH SERVICES	\$2,195,449.53	\$0.00	\$2,195,449.53	\$44,262.71	\$391,413.08	\$1,550,078.27	\$318,220.89	85.51%
Object 591	CONTRACT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Object 592	ADULT EDUCATION	\$156,782.00	\$0.00	\$156,782.00	\$0.00	\$156,782.00	\$0.00	\$0.00	100.00%
Object 593	MAINTENANCE SERVICES	\$386,111.00	\$0.00	\$386,111.00	\$0.00	\$85,497.80	\$75,226.52	\$225,386.68	41.63%
Object 594	FINANCIAL SERVICES	\$43,000.00	\$0.00	\$43,000.00	\$0.00	\$30,392.63	\$0.00	\$12,607.37	70.68%
Object 611	INSTRUCTIONAL SUPPLIES	\$525,027.00	\$0.00	\$525,027.00	\$0.00	\$81,600.95	\$88,908.34	\$354,517.71	32.48%
Object 612	HEALTH SUPPLIES	\$22,000.00	\$0.00	\$22,000.00	\$0.00	\$0.00	\$9,000.00	\$13,000.00	40.91%
Object 613	MAINTENANCE SUPPLIES	\$65,375.00	\$0.00	\$65,375.00	\$0.00	\$12,190.96	\$25,910.24	\$27,273.80	58.28%
Object 614	CUSTODIAL SUPPLIES	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$38,158.93	\$19,806.15	\$62,034.92	48.30%
Object 620	HEATING EXPENSES	\$616,182.41	\$0.00	\$616,182.41	\$0.00	\$5,920.42	\$454,079.59	\$156,182.40	74.65%
Object 627	FUEL	\$832,818.46	\$0.00	\$832,818.46	\$0.00	\$22,899.90	\$302,617.25	\$507,301.31	39.09%
Object 641	TEXTBOOKS	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$13,109.89	\$2,446.62	\$4,443.49	77.78%
Object 642	LIBRARY SUPPLIES/MTRLS.	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$10,266.19	\$4,649.81	\$10,084.00	59.66%
Object 690	OTHER SUPPLIES & MATERIALS	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$15.61	\$0.00	\$7,984.39	0.20%
Object 692	OFFICE SUPPLIES	\$59,432.00	\$0.00	\$59,432.00	\$2,196.70	\$12,037.16	\$2,542.50	\$47,049.04	20.84%
Object 693	AFTER SCHOOL PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Object 694	PROFESSIONAL MATERIALS	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
Object 701	INSTRUCTIONAL SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Object 720	CAPITAL PROJECTS	\$300,000.00	\$0.00	\$300,000.00	\$11,221.70	\$87,915.13	\$12,358.00	\$210,948.57	29.68%
Object 730	INSTRUCT. EQUIP. REPAIR	\$3,400.00	\$0.00	\$3,400.00	\$0.00	\$163.92	\$0.00	\$3,236.08	4.82%

OBJECT SUMMARY

Norwich Public Schools

Object	ORIG APPROPRIATION	TRANSFER	REVISED APPROP	YTD CREDIT	YTD EXPENDED	ENCUMBERED	BALANCE	%EXP
Object 731	INSTRUCTIONAL EQUIPMENT	\$3,200.00	\$0.00	\$3,200.00	\$0.00	\$0.00	\$3,200.00	0.00%
Object 734	TECHNOLOGY EQUIPMENT	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$2,200.00	\$27,800.00	7.33%
Object 735	SOFTWARE LICENSING	\$150,000.00	\$0.00	\$150,000.00	\$13,764.30	\$97,417.29	\$38,818.41	74.12%
Object 736	MAINT VEH/EQUIP REPAIR	\$24,250.00	\$0.00	\$24,250.00	\$1,047.74	\$5,199.42	\$18,002.84	25.76%
Object 739	OTHER EQUIPMENT	\$29,188.00	\$0.00	\$29,188.00	\$100.00	\$29,801.43	(\$713.43)	102.44%
Object 810	DUES & SUBSCRIPTIONS	\$30,130.00	\$0.00	\$30,130.00	\$4,042.00	\$829.00	\$25,259.00	16.17%
Fund 01	GENERAL FUND	\$75,430,000.00	\$0.00	\$75,430,000.00	\$9,868,149.72	\$37,584,811.10	\$28,075,228.24	62.78%

OBJECT SUMMARY

Norwich Public Schools

01 GENERAL FUND

ORIG APPROPRIATION	TRANSFER	REVISED APPROP	YTD CREDIT	YTD EXPENDED	ENCUMBERED	BALANCE	%EXP
\$75,430,000.00	\$0.00	\$75,430,000.00	\$98,189.06	\$9,868,149.72	\$37,584,811.10	\$28,075,228.24	62.78%

Grand Total for Report

SPED Contracted Services and Tuition Report
FY 2016-2017
AS OF 10/3/2016

Account 323	Budgeted	Expended	Projected	Credit	Difference
Bishop Summer Program	\$ 16,000.00	\$ 5,985.02	\$ -	\$ -	\$ 10,014.98
Mahan Summer Program	\$ 16,500.00	\$ 51,020.78	\$ -	\$ -	\$ (34,520.78)
Huntington Summer Program	\$ -	\$ 11,330.61	\$ -	\$ -	\$ (11,330.61)
Kelly Summer Program	\$ -	\$ 2,565.32	\$ -	\$ -	\$ (2,565.32)
Community Therapeutix OT Services - In District	\$ 200,000.00	\$ -	\$ 200,000.00	\$ -	\$ -
Community Therapeutix PT Services- In District	\$ 100,000.00	\$ -	\$ 75,000.00	\$ -	\$ 25,000.00
Contracted Services	\$ 84,000.00	\$ -	\$ -	\$ -	\$ 84,000.00
Contract Services - Evals		\$ -	\$ -	\$ -	\$ -
Contract Services - IDCS (1 teacher & 3 paras) OT & PT Services	\$ 170,000.00	\$ -	\$ 30,000.00	\$ -	\$ 140,000.00
Audiological Services (NECHEAR)	\$ 50,000.00	\$ 600.00	\$ 9,400.00	\$ -	\$ 40,000.00
Speech Services - Public	\$ 18,000.00		\$ -	\$ -	\$ 18,000.00
Independent Evaluations	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS for Contract Serv.	\$ 654,500.00	\$ 71,501.73	\$ -	\$ -	\$ 268,598.27

SPED Contracted Services and Tuition Report
FY 2016-2017
AS OF 10/3/2016

Account 560	Budgeted	Expended	Projected	Credit	Difference
Tuition - In State- Public	\$ 1,471,644.00	\$ 574.90	\$ 4,199.70	\$ -	\$ 1,466,869.40
Tuition - In State - Non Public	\$ 3,095,694.00	\$ -	\$ 641,942.13	\$ -	\$ 2,453,751.87
Tuition- Out of State - Public	\$ -	\$ -	\$ -	\$ -	\$ -
Tuition - Out of State - Non Public	\$ 875,472.00	\$ -	\$ -	\$ -	\$ 875,472.00
NFA Sped Tuition	\$ 4,469,285.06	\$ -	\$ -	\$ -	\$ 4,469,285.06
Ledyard Sped Tuition	\$ -	\$ -	\$ -	\$ -	\$ -
Ledyard VOAG Tuition	\$ 109,349.00	\$ -	\$ -	\$ -	\$ 109,349.00
NL Science Magnet Tuition	\$ 36,198.00	\$ -	\$ -	\$ -	\$ 36,198.00
ABA Program-In State Tuition	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS for Tuition	\$ 10,057,642.06	\$ 574.90	\$ 646,141.83	\$ -	\$ 9,410,925.33
GRAND TOTAL	\$ 10,712,142.06	\$ 72,076.63	\$ 646,141.83	\$ -	\$ 9,679,523.60