

**Community Relations**

**School News Release**

The Superintendent of schools is responsible for all news releases relative to the schools and may delegate this authority to the Principals.

All matters representing the official position of this school system prepared for publication by any of its employees shall be approved by the Superintendent prior to release to the public press.

Any news releases at the Board of Education level, or public statements, are to come from the Chairperson of the Board of Education, the Board as a whole, or by member(s) of the Board, providing the majority of the Board has gone on record as approving the release or public statement. This refers to all media.

Policy  
Adopted: 12/18/84

Policy  
Revised: 2/27/2007

NORWICH PUBLIC SCHOOLS  
Norwich, Connecticut